

Download Restaurant Hostess Manuals

Host/Hostess Training Manual Wurst Haus German Deli & Restaurant 4 8/25/2006 Host/Hostess Functions & Responsibilities Welcome! You are now part of a TEAM dedicated to providing the very finest in dining and courteous service to every customer who walks through the doors. Hospitality is our keynote and "You CanThe Restaurant Employee Training Manual Templates are downloadable in MS Word (.docx) file format. Get immediate access to the Restaurant Employee Training Manual Templates PLUS hundreds of additional articles, operational forms, manuals & spreadsheet templates and MUCH, MUCH MORE when you join RestaurantOwner.com.Host/Hostess Training Manual. This training manual template will give you plenty of ideas for improving or creating your own training manuals for your key staff positions. Use this training manual template as a guide to create your own detailed training manual for this position. • Ensure that hostess area is clean, properly supplied and neatly organized. Dust & clean doors, windows and glass walls of entrance display. Check tables, chairs, floor, & plants to ensure clean and neat in appearance • Be able to answer guest questions about the restaurant in a concise way • Answer the phone